

## **Packaging Directive**

KLEIN Anlagenbau AG, D-57258 Freudenberg ("Ordering Party")

### **1. Scope**

This Directive governs the minimum requirements of packaging of all:

- finished parts
- raw/machined/welded parts
- parts that because of their specific characteristics make appropriate packaging necessary in the normal course of business.

The Directive applies to all parts to be supplied to the Ordering Party as well as to sub-suppliers or direct to customers, even if the Ordering Party is responsible for the transport. The supplier shall be liable for all damage arising from inadequate packaging, particularly also for any necessary reworking carried out by the Ordering Party itself or its sub-suppliers.

### **2. Packaging and delivery specifications**

The supplier is as a minimum required to ensure that its packaging and loading is carried out in a way that is safe for operation and carriage and no deterioration of/damage to the parts occurs during the normal course of business. Together with the above, the choice of packaging should be made also from economic and ecological aspects.

Depending on the parts to be supplied, the packaging must ensure protection from the elements in order to meet the requirements regarding temperature, moisture etc.

The packaging must contribute to the avoidance of mechanical damage during transport; openings must be sealed if necessary.

All parts to be supplied are to be packaged as far as possible in EURO standard dimensions such as EURO wooden pallets.

In addition the supplier is required to comply with the requirements of VDI Directive 2700 et seqq. for load securing.

### **3. Labelling/documents**

#### *Labelling*

It is essential that order and part numbers are stated by the supplier on delivery notes and invoices, otherwise allocation by the Ordering Party is not possible. The parts are to be labelled by means of a tag with the part number; if labelling with a tag is not possible, e.g. in the case of circular blanks, the part number must be attached with sufficient visibility directly onto the part.

If parts are to be made available labelled to another supplier, these parts are to be sent back labelled to the Ordering Party accordingly after machining/surface processing. If this labelling is missing, all associated costs will be charged as appropriate to the supplier.

#### *Documents*

The supplier must attach the delivery notes, packing lists and other shipping documents in document bags appropriately to the packaging.